

QUALIFICATION OR STATEMENT OF ATTAINMENT REPLACEMENT REQUEST FORM

To be completed if you need to defer the start of your course or require time off from your studies.

Student Details			
Given Name		Surname	
Address			
Suburb:		Post Code	
Course Name		Course Code	
Date Course Completed		Student ID	
Fee Payable: \$50 Once the payment has been made, please attach the receipt with this form and return to International College of Queensland.			

Submitting Form	
In Person: Hand this form to Reception Staff at any of our Campuses Via Email: admin@studyingqld.com.au	If Mailing: International College of Queensland Student Services 97 Spence Street, Cairns Qld 4870

Additional Information
<p>Please note: The Replacement Qualification or Statement of Attainment will be issued only when the fee is paid.</p> <p>Available Payment Options:</p> <ul style="list-style-type: none"> • Credit or Debit Card • Electronic Funds Transfer • Cheque or Money Order • Cash <p>Note: <i>Credit/Debit card and EFT are the preferred option.</i></p>

OFFICE USE ONLY

Received by		Date	
Approved	<input type="checkbox"/> Yes <input type="checkbox"/> No	Sent to Acct	<input type="checkbox"/> Yes <input type="checkbox"/> No