**International Student Application for Enrolment Form**

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| **SECTION A Personal Details** |
| **Title** | [ ]  Mr | [ ]  Mrs | [ ]  Ms | [ ]  Miss | [ ]  Other:       |
| **Surname\*** |       |
| **Given names\*** |       |
| **Nationality\*** |       |
| **Gender** | [ ]  Male | [ ]  Female | [ ]  Indeterminate/Neutral |
| **Date of Birth\*** |       | **Australian USI** |       |
| **I will be Under 18 on Commencement Day** | [ ]  Yes [ ]  No | **If yes, Under 18 Form completed and attached** | [ ]  Yes |

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| **Home country contact details (required)** |
| **Address\*** | *Street*  |       |
| *Suburb* |       |
| *Country* |       |
| *Postcode* |       |
| **Home phone** |       | **Mobile/cell phone\*** |       |
| **Email\*** |       |

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| **Australian contact details (if applicable)** |
| **Address** | *Street*  |       |
| *Suburb* |       |
| *Postcode* |       |
| **Home phone** |       | **Work phone** |       |
| **Mobile/cell phone** |       | **Fax** |       |
| **Email** |       |

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| **Emergency contact details (required)** |
| **Full Name\*** | **Work phone** | **Relationship to Student\*** |       |
| **Address\*** | *Street*  |       |
| *Suburb* |       |
| *Country* |       |
| *Postcode* |       |
| **Home phone** |       | **Mobile/cell phone\*** |       |
| **Email\*** |       |

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| **Postal address** |
| **Which address would like letters sent to \*** | [ ]  | Home country address |
| [ ]  | Australian address |
| [ ]  | Agent address |

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| **SECTION B Education Agent Details**  |
| **Are you using an Education Agent** | [ ]  Yes  | [ ]  No |
| **Education Agent** (If Yes\* above, please complete this section) |
| **Name\*** |       |
| **Company name\*** |       |
| **Address\*** | *Street*  |       |
| *Suburb* |       |
| *Country* |       |
| *Postcode* |       |
| **Mobile/cell phone\*** |       | **Work phone** |       |
| **Email\*** |       | **Fax** |       |

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| **SECTION C Passport , Visa and Insurance Details** |
| **Passport details\*** |
| **Passport status** | [ ]  Issued | [ ]  Pending |
| **Passport issued by** |       |
| **Passport number** |       |
| **Passport expiry date** |       |
| A certified copy of your original document/s must be provided as a part of your application.Certified Copies of Documents ATTACHED: [ ]  Yes |

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| **Visa Details** |
| **Current Visa type (if applicable)** | [ ]  Student | [ ]  Working Holiday |
| [ ]  Visitor | [ ]  Bridging |
| [ ]  Holiday |  |
| **Visa status** | [ ]  Issued (attach copy of Visa) |  |
| **Visa number** |       |
| **Visa expiry date** |       |
| **Are you in Australia now?** | [ ]  Yes | [ ]  No |

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| **Overseas Student Health Cover (OSHC)** |
| 1. The Australian Government requires all persons entering Australia on a Student Visa to have Overseas Student Health Cover (OSHC).
2. The length of your OSHC MUST cover the total length of your course.
 |
| **Would you like OSHC arranged?\*** | [ ]  Yes  **Complete Part B below** and note that fees are associated  | [ ]  No **Provide a copy** of your OSHC at or prior to your orientation |
| **Part B – Date you plan to arrive in Australia or start your student VISA** |
| **Date** |       /     /      |  |

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| **SECTION D Course details and Start Date**  |
|  | WHICH COURSE or COURSES do you wish to study?\* | START DATE\* (select from the drop down menu) |
| [ ]  | SHB50115 Diploma of Beauty Therapy (CRICOS 108788F)  | Month:  Year:  |
| [ ]  | CUA51015 Diploma of Screen and Media (CRICOS 108573K)  | Month: Year:  |
| [ ]  | HLT52015 Diploma of Remedial Massage (CRICOS 096008J)  | Month: Year:  |
| [ ]  | SHB50216 Diploma of Salon Management (CRICOS 097554G)  | Month: Year:  |
| [ ]  | SHB30416 Certificate III in Hairdressing (CRICOS 102336E)  | Month: Year:  |
| [ ]  | SHB30516 Certificate III in Barbering (CRICOS 102337D)  | Month: Year:  |
| [ ]  | 527922WA Advanced Diploma of Holistic Classical Yoga Practices (CRICOS 102423F)  | Month: Year:  |

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| **Campus – Which campus do you wish to study at?\*** |
|  [ ]  Cairns Campus  CNS  | [ ]  Maroochydore Campus  (Sunshine Coast) MAR | [ ]  Brisbane Campus  BNE  |

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| **SECTION E Education and English language proficiency** |
| **Is English your first language?\*** | [ ]  Yes | [ ]  No (Please complete below) |
| Students wishing to study with International College of Qld (ICQ) must hold a 5.5 IELTS score, or higher, with no band less than 5.0; or equivalent.  |
| **English language level\*** |

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| **Assessment type** | **Score** | **Date achieved** |
| IELTS |       |       |
| TOEFL |       |       |
| Other: |       |       |

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| **Extra assistance\*** | Do you believe that you will need additional language support? [ ]  Yes [ ]  No |
| Would you like ICQ to arrange an English Preparation Course with one of our partners? [ ]  Yes [ ]  No |
| If Yes, where would you prefer to study English? [ ]  Cairns [ ]  Maroochydore, Sunshine Coast [ ]  Mermaid Beach, Gold Coast |

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| **Education details** |
| **What is the last school/college/ university you attended?** |       |
| **What is the highest education level completed?** |       |
| **Please ATTACH a copy of your current resume with your application.** **Resume Attached:** [ ]  Yes |

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| **SECTION F: Payment of Tuition Fees** |
| **After Payment of Deposit How do you wish to Pay?****Check One** | ☐  | Pay remainder of Course Tuition Fees on Commencement Day |
| ☐  | Pay remainder of Course Tuition Fees in 2 instalments (Semester Plan) |
| ☐  | Pay remainder of Course Tuition Fees in 3 instalments (Term 2-4 Plan) |
| ☐  | Pay remainder of Course Tuition Fees in monthly instalments (Please Complete Debit Success Application Form – requires an on-shore Bank Account) |

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| **Privacy Statement** |
| I hereby declare that the information supplied on this form is correct and complete to the best of my knowledge. I understand that the information about me and the study I undertake may be disclosed as described in the Privacy Notice or otherwise as required by the law. I authorise International College of Qld to verify any of the details I have provided on this form in order to assess my application.**Why we collect your personal information**As a registered training organisation (RTO), we collect your personal information so we can process and manage your enrolment in a vocational education and training (VET) course with us. Missing personal information may result in the following consequences *a) failure to comply with DESE requirements and reporting to Provider Registration and International Student Management System (PRISMS) b) can put your visa and CoE at risk c) delay in the issuing of a Certificate or Statement of Attainment e) inability to access the LMS (Canvas) f) our inability to communicate with you about important updates concerning your course, study and International College of Qld.* **How we use your personal information**We use your personal information to enable us to deliver VET courses to you, and otherwise, as needed, to comply with our obligations as an RTO. **How we disclose your personal information**We are required by law (under the *National Vocational Education and Training Regulator Act 2011* (Cth) (NVETR Act))to disclose the personal information we collect about you to the National VET Data Collection kept by the National Centre for Vocational Education Research Ltd (NCVER). The NCVER is responsible for collecting, managing, analysing and communication research and statistics about the Australian VET sector. We are also authorised by law (under the NVETR Act) to disclose your personal information to the relevant state or territory training authority. **How the NCVER and other bodies handle your personal information**The NCVER will collect, hold, use and disclose your personal information in accordance with the law, including the *Privacy Act 1988* (Cth) (Privacy Act) and the NVETR Act. Your personal information may be used and disclosed by NCVER for purposes that include populating authenticated VET transcripts; administration of VET; facilitation of statistics and research relating to education including surveys and data linkage; and understanding the VET market. The NCVER is authorised to disclose information to the Australian Government Department of Education, Skills and Employment (DESE), Commonwealth authorities, State and Territory authorities (other than registered training organisations) that deal with matters relating to VET and VET regulators for the purposes of those bodies, including to enable:* administration of VET, including program administration, regulation, monitoring and evaluation
* facilitation of statistics and research relating to education, including surveys and data linkage
* understanding how the VET market operates, for policy, workforce planning and consumer information.
 | The NCVER may also disclose personal information to persons engaged by NCVER to conduct research on NCVER’s behalf.The NCVER does not intend to disclose your personal information to any overseas recipients. For more information about how the NCVER will handle your personal information please refer to the NCVER’s Privacy Policy at [www.ncver.edu.au/privacy](http://www.ncver.edu.au/privacy)If you would like to seek access to or correct your information, in the first instance, please contact us using the contact details listed below. DESE is authorised by law, including the Privacy Act and the NVETR Act, to collect, use and disclose your personal information to fulfil specified functions and activities. For more information about how the DESE will handle your personal information, please refer to the DESE VET Privacy Notice at <https://www.dese.gov.au/national-vet-data/vet-privacy-notice>**Surveys**You may receive a student survey which may be run by a government department or an NCVER employee, agent, third-party contractor or another authorised agency. Please note you may opt out of the survey at the time of being contacted. **Contact Information**At any time, you may contact *International College of Qld*  to:* Request access to your personal information
* Correct your personal information
* Make a complaint about how your personal information has been handled
* Ask a question about this privacy notice

International College of Qld Shop 9 31-33 Plaza Parade, Maroochydore admin@studyinqld.com.au (07) 5309 6635 [*International College of Qld Privacy Policy*](https://drive.google.com/file/d/1nYnTT2k_7Moa-MkLU-FrBZ0U-mPN6bhV/view?usp=sharing) |

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| **Declaration** |
| [ ]  I understand the Terms and Conditions, the Privacy Policy and the Fees and Charges, Cancellation and Refund Policy of International College of Qld as outlined in the International Student Handbook, and on the website and I agree to those terms and conditions. I declare that to the best of my knowledge, the information I have supplied is accurate and complete in every detail. |
| **Print Name** |       | **Date** |      /     /      |

**Email the completed *Application for Enrolment Form* and attachments to** **admin@studyinqld.com.au**